

Yojana Bhavan, Sansad Marg,  
New Delhi, Dated the 6<sup>th</sup> August, 2010.

No 2730 /CS/2010/GOI  
Date 19 AUG 2010

To

All Central Government Departments / State Governments/ UT Administrations/ Universities /  
Recognised Research Institutions/ Public Undertakings

**SUB:- Recruitment to one post of Deputy Adviser (Social Planning) in Pay Band:3 of Rs.15600-39100+ Grade Pay of Rs.7600) in the Planning Commission on Promotion/ Transfer on Deputation (including short-term contract) basis.**

Sir,

Planning Commission requires the services of a suitable Officer for appointment to one post of Deputy Adviser (Social Planning) to be filled up by composite method i.e. "Promotion/ Transfer on Deputation (including short-term contract)" basis. The selection for the post will be made by the UPSC.

2. Officers working under the Central / State Governments / UT Administrations/ Universities/ Recognised Research Institutions/ Public Undertakings holding analogous posts on regular basis or with 5 years' regular service in posts in the pre-revised scale of pay of Rs.10000-325-15200 [ Revised to PB:3 Rs.15600-39100 + Grade Pay of Rs.6600/-) or equivalent including the Departmental Senior Research Officers of the Planning Commission with 5 years service in the grade rendered after appointment thereto on a regular basis who have the EQs as under would be considered together :-

**DEPUTY ADVISER (SOCIAL PLANNING)**

**ESSENTIAL:**

- Master's Degree in Social Work/ Sociology/ Social Anthropology/ Economics from recognised University or equivalent.
- 10 years' experience in research/ appraisal/ planning/ execution of development projects/ programmes in the field of social welfare including welfare of backward classes.

**DESIRABLE:**

- Doctorate degree in the concerned field.
- Knowledge of planning concepts and/ or experience of long term planning for economic and social development.

If a Departmental Senior Research Officer of the Planning Commission is recommended by the UPSC for appointment to a post, it is treated as having been filled up by Promotion and in case an outsider candidate is recommended by the UPSC, the post will be offered on Deputation basis for a specific period not exceeding four years.

3. Details of the vacancy are available on Planning Commission website, i.e. "<http://www.planningcommission.gov.in>" under the link "Appointment/Jobs". Interested applicants may download the circular as well as the Application Proforma from our website.

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4. Ministries/ Departments of the Central Govt./ State Governments/ UT Administrations/ Universities/Recognised Research Institutions/Public Undertakings are requested to bring the vacancy to the notice of the Officers working under their charge.

5. Applications/Curriculum Vitae (two copies) for the posts duly signed by the candidate and countersigned by the Head of Office or an officer authorized to sign on his behalf in the proforma alongwith the following documents in respect of eligible candidates who can be spared for taking up the assignment within one month from the date of intimation about selection may please be forwarded to the undersigned,:

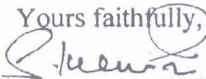
- (i) Cadre Clearance/Specific No Objection.
- (ii) Up-to-date Confidential Report Dossier of the candidate or photocopies of the Annual Confidential Reports of the candidate for the last five years duly attested by an Officer not below the rank of Under Secretary to the Govt. of India;
- (iii) Integrity Certificate (IC) to be signed by an Officer not below the rank of Deputy Secretary to the Govt. of India;
- (iv) Vigilance Clearance (VC) indicating that no disciplinary proceedings or criminal proceedings are either pending or contemplated against the Officer concerned; and
- (v) List of major/ minor penalties, if any, imposed on the candidate during the last 10 years OR No Penalty Certificate (PC), as the case may be.

Application Proforma & Format of IC, VC & PC may please be downloaded from the Planning Commission's website.

It may please be noted that it would not be possible to entertain the application if it is not accompanied with the above documents. It is also informed that the curriculum vitae (CV) duly supported by documents will be assessed by the Selection Committee for appointment to post on deputation basis.

6. Applications of only those candidates who are clear from vigilance angle need be forwarded. The vacancy is also being published in the Employment News shortly. The closing date for receipt of applications will be 60 days from the date of publication of the advertisement in the Employment news.

7. Applicants should ensure that the application is complete in all respects and is in the prescribed proforma. No column of the proforma should be left blank. Wherever information is "Not Applicable" or "Nil", it may please be so stated. Only complete applications (Two Copies) received through proper channel alongwith all the documents mentioned in para 5 above on or before the specified closing date shall be considered. Applications received after the closing date or those which are not in the prescribed proforma or those which are incomplete or advance applications will not be considered.

Yours faithfully,  


(S. KESAVA IYER)

Under Secretary to the Govt. of India  
Tele. 23096531

Copy forwarded to:-

1. PS to Adviser (Admn.)/Adviser (SJE), Planning Commission.
2. All SROs of the Planning Commission who have completed/ will complete 5 years regular service in the grade as on cut off date of eligibility specified in the Annexure and possess the essential qualifications and experience for the post may complete the proforma and send it (in duplicate) to the undersigned.
3. Shri Sher Singh, Dy. Adviser (C&I), Planning Commission – with the request to get the circular/advertisement put in the Planning Commission's website. This has the approval of Adviser (Admn.). Circular/Advt. is sent through E-mail at [plancom@nic.in](mailto:plancom@nic.in).
4. Notice Board.