

Yojana Bhavan, Sansad Marg,
New Delhi, the July, 2010.

No 2728 /CS/2010/GOI
Date 19 AUG 2010

To

All Central Government Departments / State Governments/ UT Administrations/ Universities/
Recognized Research Institutions/ Public Undertakings/Autonomous Organisations.

Sub:- Recruitment to the post of Joint Adviser (Industries & Infrastructure Planning) in the Planning
Commission in the Pay Band: 4 of Rs.37400-67000 + 8700 (Grade Pay) on Promotion/ Deputation
(including short-term contract) basis.

Sir,

I am directed to say that Planning Commission requires the services of suitable Officer for appointment
to the post of Joint Adviser (Industries & Infrastructure Planning) to be filled by composite method i.e.
"Promotion/ Deputation (including short-term contract)" basis. The selection for the post will be made by the
UPSC.

2. Officers working under the Central / State Governments / UT Administrations/ Universities/
Recognised Research Institutions/ Public Undertakings holding analogous posts on regular basis or with 5 years'
regular service in posts in the pre-revised scale of pay of Rs.12000-375-16500 [Now revised to Rs.15600-39100
+ 7600 (Grade Pay)] or equivalent including the Departmental Deputy Advisers of the Planning Commission
with 5 years service in the grade rendered after appointment thereto on a regular basis who have the EQs
as under would be considered together :-

ESSENTIAL:

- (i) Masters' Degree in Science / Economics/ Statistics or Degree in Engineering or Technology
from a recognised University or equivalent.
- (ii) 12 years' experience in research/ appraisal/ execution of development projects/ Programmes in
the field of industrial and infrastructural planning, material and commodity balances.

DESIRABLE:

- (i) Doctorate Degree in Science/ Economics/ Statistics or Masters' Degree in Technology/
Engineering.
- (ii) Broad overview of changing structure of supply and demand of metals, manufactures,
chemicals, power and transport in the country.
- (iii) Knowledge of planning concepts and/or experience of long-term planning for industrial and
infrastructure planning.

If a Departmental Deputy Adviser of the Planning Commission is recommended by the UPSC for appointment
to any post, it will be treated as having been filled up by Promotion and in case an outsider candidate is
recommended by the UPSC, the post will be offered on Deputation basis for a specific period not exceeding five
years.

3. Details of the vacancy are available on Planning Commission website, i.e.
"<http://www.planningcommission.gov.in>" under the link "Appointment/Jobs". Interested applicants may
download the circular as well as the Application Proforma from our website.

4. Ministries/ Departments of the Central Govt./ State Governments/ UT
Administrations/Universities/Recognised Research Institutions/Public Undertakings are requested to bring the
vacancy to the notice of the Officers working under their charge.

-/-

सं. क्र. 6006
सचिव/सामान्य प्रशासन विभाग/2010
दिनांक 25/8/10

सं. क्र. 1751
सचिव/सा.प्र.वि.
25-8-10-2009
दिनांक

पं.
सचिव
25/8/10

25/8
50/-6

18 AUG 2010
Secy, GAD(P)

19/8

5. Applications/Curriculum Vitae (**two copies**) for the post duly signed by the candidate and countersigned by the Head of Office or an officer authorized to sign on his behalf in the **proforma** alongwith the following documents in respect of eligible candidates who can be spared for taking up the assignment within one month from the date of intimation about selection may please be forwarded to the undersigned,:

- (i) Cadre Clearance/Specific No Objection.
- (ii) Up-to-date Confidential Report Dossier of the candidate or photocopies of the Annual Confidential Reports of the candidate for the last five years duly attested by an Officer not below the rank of Under Secretary to the Govt. of India;
- (iii) Integrity Certificate (IC) to be signed by an Officer not below the rank of Deputy Secretary to the Govt. of India;
- (iv) Vigilance Clearance (VC) indicating that no disciplinary proceedings or criminal proceedings are either pending or contemplated against the Officer concerned; and
- (v) List of major/ minor penalties, if any, imposed on the candidate during the last 10 years OR No Penalty Certificate (PC), as the case may be.

Application Proforma & Format of IC, VC & PC may please be downloaded from the Planning Commission's website and also the same will be published in the Employment News.

It may please be noted that it would not be possible to entertain the application if it is not accompanied with the above documents. It is also informed that the curriculum vitae (CV) duly supported by documents will be assessed by the Selection Committee for appointment to post on deputation basis.

6. Applications of only those candidates who are clear from vigilance angle need be forwarded. The vacancy is also being published in the Employment News shortly. **The closing date for receipt of applications will be 60 days from the date of publication of the advertisement in the Employment news.**

7. Applicants should ensure that the application is complete in all respects and is in the **prescribed proforma**. No column of the proforma should be left blank. Wherever information is "Not Applicable" or "Nil", it may please be so stated. **Only complete applications (Two Copies) received through proper channel alongwith all the documents mentioned in para 5 above on or before the specified closing date shall be considered. Applications received after the closing date or those which are not in the prescribed proforma or those which are incomplete or advance applications will not be considered.**

Yours faithfully


(S. KESAVA IYER) 29/7/10

Under Secretary to the Govt. of India
Tele. 23096531

Copy forwarded to:-

1. PS to Adviser (Admn.) and Adviser (Infrastructure), Planning Commission.
2. All Deputy Advisers of the Planning Commission who have completed/ will complete 5 years regular service in the grade as on cut off date of eligibility specified in the Annexure and possess the essential qualifications and experience for the post may complete the proforma and send it (in duplicate) to the undersigned.
3. Shri Sher Singh, Deputy Adviser (C&I), Planning Commission – with the request to get the circular/advertisement put in the Planning Commission's website. This has the approval of Adviser (Admn.). Circular/Advt. is sent through E-mail at plancom@nic.in.
4. Notice Board.