

Office OF Civil Surgeon cum Chief Hospital Superintendent
District Hospital, Baikunthpur, District-Korea-497335

Letter No/324/Purch./2013

Dated:09/05/2013

M/s. -----

Sub: Limited Tender Rate Enquiry for one year from Govt. agencies/ Govt. Co-Operative Store and others for procurement of Item(s)- Three Seater Chrome Plated Chair without cushion steel Qty-21 Nos (Approx.)for this hospital.

Sir,

On behalf of Hon'ble Collector District-Korea (CG)District Hospital, Baikunthpur, hereby invites lowest rate **quotation in the sealed envelope, should be marked on It in bold letters mentioned as under:-**

The Civil Surgeon cum Chief Hospital Superintends, District Hospital, Baikunthpur, District-Korea-497335

"QUOTATION FOR GENERAL STORE"

Date of Tender Opening: 31/05/2013 at 4.30P.M.

For Items: items Three Setter Chrome Plated Chair without cushion steel

It should be deposited at the office of the Civil Surgeon cum Chief Hospital Superintends District Hospital, Baikunthpur, District-Korea-497335 on or before the due date of opening up to 31/ 05/2013 at 12 A.M.

Sample of quoted items should be submitted at the office of the Civil Surgeon cum Chief Hospital Superintends, District Hospital, Baikunthpur, District-Korea-497335 in working days Mon to Fri 3:00 PM & Sat upto 12:00PM whenever required.

PLEASE READ THE TERMS AND CONDITION CAREFULLY WHICH ARE MENTIONED BELOW:-

1) Rate quotations should be neatly typewritten both in figure and words or should be printed on computer printer free from erasures, fluiding, cutting and overwriting and all the pages of the tender / quotation should be numbered proper index. Hand written quotation will not be acceptable.

2) All the pages of tender documents should be properly numbered and total number of pages must be indicated on the forwarding letter. The sealed envelope containing tender documents should clearly indicate Tender No and date of opening of tender and all pages in tender document & forwarding letter should be signed.

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- 3) Latest Certificate / Copy of up to date returns/ acknowledgement form the department of trade & taxes with TIN No. duly attested.
- 4) The tenderer shall furnish a non-blacklisting certificate that the firm has not been blacklisted in the past by any government / private institution. Tenderer/Supplier has to give an affidavit on non-judicial stamps paper duly attested of Rs.10/= that there is no vigilance/ CBI case pending against the firm/supplier and the firm has not been blacklisted in the past by any Govt. or Private Organization.
- 5) 3 year continuous experience ending to the commencement of current financial year on their firm's letter head for supply the same material to Central Govt./ State Govt./Semi Govt. organization.
- 6) 3 years continuous supply order of same material original or copy duly attested by Gazetted Officer/Notary/1st class Magistrate should be enclosed along with Tender Document.
- 7) The Quantity shown in the list/schedule is an estimated requirement and it cannot be guarantee that the same quantity will be purchased or any quantity will be purchased. It will be the prerogative of the District Hospital Korea to place the supply order for the whole lot/ item or in piecemeal basis depending upon the requirement of the Hospital.
- 8) Rates once quoted against this limited tender rate enquiry should be valid for a period of not less than one year or till new tenders are finalized.
- 9) Prevailing rate quotation/day-to-day basis rates may not be quoted. The successful tenderers are bound to supply the material within the stipulated time period on the rates once quoted by them and approved by the competent authority of this hospital. Any hike in price on later stage will not be paid extra if not levied by the State/Central Govt.
- 10) The quotation for quoted item(s) will only be considered from manufactures and their authorized dealers. In case of authorized dealer, an authorization certificate in original from the manufacture must be submitted, which should be valid for the period of at least one year.
- 11) The tenderer should give undertaking in writing with their seal and signature on his firm's letter head that the above terms and conditions are acceptable to them failing which their quotations are liable to be rejected.
- 12) Only one best quality (according to our specification) should be quoted against each item. On no account should different qualities i.e.A, B&C of items be quoted. The item that has been quoted as per Different qualities (in contravention to the specification) will not be considered at all.

Contd.....2

13) Rates should be quoted for the superior quality material only i.e. I.S.I. mark or otherwise if not manufactured under ISI mark/ISI specification with names of make & model etc. if any.

14) Excise duty, sales tax/ VAT and other taxes, if chargeable extra where legally leviable and intended to be claimed should be distinctly shown along with the price quoted. Where it is not done, no claim regarding Excise duty/ Central Taxes/ VAT and other Taxes if any will be admitted at any later stage on any ground. However in the event of any revision in the existing rates of duties or introduction of any statutory duty and taxes imposed by the Government, the same will be paid extra on production of satisfactory documentary proof.

15) The successful Tenderer should be fully responsible for quality of the material & I.S.I.mark/I.S.I specification. Please quote your rates in the following format (no column should be left blank) Please draw this format on your quotation letter head and than quote the rates.

Item Sl. No as per schedule	Name/description Of the items with specific ation	Brand Name if any (where Applicable	Please indicate whether ISI mark or not, manufactured under ISI mark/ISI Specification Unit of rates	Rates of unit	Rate quoted in figures & in words below each item	Tax if any please indicate percentage of tax	Price of unit including tax
1	2	3	4	5	6	7	8

16) If at any stage during the tenure of the successful tenderer reduces the sales price lower than the quoted rates under agreement the tender will forthwith notify such reductions of the sales price to the undersigned immediately.

17) No payment will be made on account of the part supply; payment will be made only after the Full supply is made in the quantity ordered.

18) The successful tenderer should strictly adhere to supply the material as per the sample approved by the Competent Authority of this hospital.

19) The delivery of stores will be required at door viz. District Hospital, Baikunthpur, District-Korea (General Store department) Handling/ Cartage charges or any other charges which are not levied by the Govt. will not be paid extra.

20) The successful tenderer should ensure immediate supplies within scheduled period if supply order is place on them. Undertaking from the firm to supply the quoted items within the stipulated time period is also required.

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21) (I) undertaking to replace defective item(s) if any at the cost of supplier including guarantee/ warranty certificate at the time of supply of stores.

(ii) Tenderers bid shall include guarantee/ warranty for a period of one year from the date of successful installation of the stores in the user deptt. And guarantee/ warranty for the availability of spare parts at least for 5 years. Repair & Maintenance to be done within 24 hours of complaint being done.

22) If the delivery is not effected on due date unless permitted by the competent authority on the basis of written request from the supplier well in advance. The Hospital Superintendent, District Hospital, Baikunthpur will have the right to impose penalty as under:

a) First extension for month or part thereof@0.5%

b) Second extension for an additional month's@0.75%

c) In case of non supply, EMD will be forfeited and the firm will be debarred for participating in future tender of this hospital.

d) In case of default, District Hospital, Baikunthpur will have the right to procure the ordered item from open market / another party at their own risk and expenses under risk purchase clause. Late supplies of the item will result in strict action and risk purchase will done, without giving, any extension, will be made immediately after lapse of date of delivery. In case of default, the Hospital may also forfeit the security deposit money/ performance security.

23) Earnest Money Rs 10,000.00/=(Rs. Ten Thousand only) in the shape of demand Draft/ Banker Cheque/Bank Guarantee which should have at least 6 months validity, drawn in favour of Jeevan Dep Samiti, District Hospital, Baikunthpur should be attached with the Limited Tender Enquiry failing which quotation will be ignored and treated as cancelled without any reference. Sender address should be written on the back side of the Demand Draft / Banker Cheque/Bank Guarantee. Earnest money of unsuccessful tenderers will be released at the earliest. All Govt. Agencies such as Co-Operative store, Kendriya Bhandar and NCCF of India Ltd. etc, which are exempted from depositing the earnest money, they are required to submit valid certificate to this effect, otherwise the tender will not be considered.

24) Earnest money of unsuccessful tenderers will be returned back at the earliest possible date and Earnest Money deposit will be refunded to the successful bidder only after receipt of performance security.

25) The successful tenderer has to deposit the performance security @ 5% of the order value in shape of Bank Guarantee, DD, FD from the scheduled banks. It must be valid for period of Sixty days beyond the date of completion of warranty/ Guarantee one year against manufacturing defect, obligations.

26) The successful tenderer who fails to supply the store according to the specification of the material as specified in supply order

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unless permitted by the hospital only is consent a request from the firm mentioning reason acceptable to the hospital and as per the sample approved or fails to supply the store within delivery period the order will be liable to be treated as cancelled & security Money/ Performance security money will be forfeited and the firm will be debarred for participating in future tender of this hospital.

27) The Civil Surgeon/Tender opening committee/Joint Purchase committee of the hospital reserves the right to accept or reject any tender or all the tender at any stage without assigning any reason what so ever.

28) This hospital will not be held responsible for any postal delay. The firm/firms representative in person should deposit the tender in the Tender Box.

29) Tenders not accompanied with valid documents as mentioned in above clauses along with other requisite documents at the time of opening of tenders will be rejected.

30) Tender's Bid will be opened in the presence of tenderer present himself or in presence of authorized representative with authorized letter. In case of an unscheduled holiday on the prescribed tender opening date, the tender will be opened on the next day/ declared by competent authority.

31) No correspondence will be entertained after opening of the tender from tenderers.

32) All court cases will be settled in Baikunthpur jurisdiction only.

33) Detailed Terms & conditions may be obtained from the General Store, District Hospital, Baikunthpur or may be downloaded from the website. www.korea.nic.in.

Yours faithfully,

Civil Surgeon cum Chief Hospital Superintendent
District Hospital, Baikunthpur, Korea (CG)

Format of Forwarding Letter

FORWARDING LETTER

(To be filled in by the tendering party in official letter head)

The Civil Surgeon cum Chief Hospital Superintendent
District Hospital, Baikunthpur, Korea (CG)

Tender Enquiry No. & date:

Date & Time of opening of tender:

Sir,

With reference to the above Tender Enquiry I/ We are submitting our tender documents. The tender document is duly paginated and contains from page No. 1 to

A Checklist chronologically indicating documents attached in original / copy duly attested by Gazetted Officer / Notary / 1st class Magistrate as per clause 6 of tender document is also enclosed.

CHECKLIST

S.NO.	DOCUMENTS ENCLOSED	YES/NO	PAGENO
1.	EMD for Rs 10,000.00/=(Rs. Ten Thousand only)(apc-23)		
2	Quotation neatly type written, Free from erasures, fluding and overwriting. (apc-1)		
3.	Pagination of document submitted (as per clause- 2).		
4.	Latest Certificate/ Copy of up to date returns/ acknowledgement from the department of trade & taxes with TIN No. (apc-3)		
5.	The tenderer shall furnish a non-blacklisting certificate on affidavit on non-judicial stamp paper duly attested of Rs.10/= (apc-4)		
6.	3 year continuous experience on firm's letter head/ certificate ending to the commencement current financial year for supply		

	the same material to Central Govt./ State Govt./ Semi Govt. organization. (apc-5)		
7.	3 year's supply order of same material original / copy enclosed along with Tender document duly attested. (apc-6)		
8.	Latest certificate of Manufacturer /authorization in original from the manufacturer for the quoted items valid at least for one year.(apc-10)		
9.	Certificate to the effect that all the terms & conditions mentioned in the tender document are acceptable of tender document.(apc-11)		
10	Rate quotation in prescribed proforma.(apc-15)		
11.	Undertaking from the firm to supply the quoted items within the stipulated time period. (apc-20)		
12.	Undertaking to replace defective item(s) if any at the cost of supplier including guarantee/ warranty certificate at the time of supplied stores(apc-21(i))		
13.	Tenderer's bid shall include guarantee/ warranty for a period of one years from the date of successful installation of the stores in the user deptt. and guarantee/ warranty for the availability of spare parts for minimum 5 years. Repair & Maintenance to be done with in 24 hours of complaint being done. (apc-21(ii))		

Name (s) and signature (s) of the tenderer

(With stamp of the firm.)

THE FOLLOWING DOCUMENTS SHOULD BE ATTACHED WITH TENDER DOCUMENT.

1. EMD for Rs 10,000.00/=(Rs. Ten Thousand only)
3. All the pages of tender documents should be properly numbered and total number of pages be indicated on the forwarding letter. (as per clause- 2).
4. Certificate/ Copy of up to date returns/ acknowledgement from the department of trade & taxes with TIN No. (apc-3)
5. The tenderer shall furnish a non-blacklisting certificate on affidavit on non-judicial stamp paper duly attested of Rs.10/= (apc-4)
6. 3 year continuous experience ending to the commencement current financial year for supply the same material to Central Govt./ State Govt. /Semi Govt. organization. . (apc-5)
7. 3 year's supply order of same material original / copy enclosed along with Tender document duly attested..(apc-6).
8. Latest certificate of Manufacturer /authorization in original from the manufacturer for the quoted items valid at least for one year.(apc-10)
9. Certificate to the effect that all the terms & conditions mentioned in the tender document are acceptable of tender document.(apc-11)
10. Rate quotation in prescribed proforma.(apc-15)
11. Undertaking from the firm to supply the quoted items within the stipulated time period. (apc-20)
12. Undertaking to replace defective item(s) if any at the cost of supplier including guarantee/ warranty certificate at the time of supplied stores(apc-21(i))
13. Tenderers bid shall include guarantee/ warranty for a period of one year from the date of successful installation of the stores in the user deptt. (apc-21(ii)).

Name (s) and signature (s) of the tenderer

(with stamp of the firm.)

TECHNICAL SPECIFICATION FOR THREE SEATER CHROME PLATED CHAIR (SOFA) STEEL WITHOUT CUSHION. APPROXIMATELY QUANTITY - 21 Nos.

Sofa (steel) three seater with chrome plated Arm & Legs perforated seat & back silver grey powder coated & chrome size: 1800mm (L) x 760mm (D) x 790mm (H).

Store I/C (District Hospital, Baikunthpur)
For, Civil Surgeon, Korea (CG)